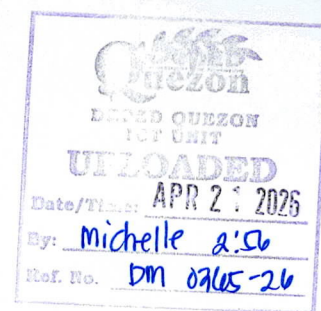




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



20 April 2026

DIVISION MEMORANDUM

No. DM 0765, s. 2026

2026 BRIGADA ESKWELA DIVISION KICK OFF AND DIVISION SEARCH FOR THE MOST CONDUCTIVE SCHOOL ENVIRONMENT

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
Brigada Eskwela Coordinators
All Other Concerned

1. In line with the preparations for the **2026 Brigada Eskwela Program Implementation**, this Office, through the School Governance and Operations Division – Social Mobilization and Networking Section, announces the 2026 Division Brigada Eskwela Kick off which will be hosted by Gumaca National High School on May 25, 2026.
2. The division launching of the 2026 Division Brigada Eskwela will be held on May 25, 2026- Monday from 6:30 AM onwards. This shall be attended by the Top Management, SDO Personnel, Public Schools District Supervisors and District School Head-in-Charge of Brigada Eskwela.
3. This will be simultaneously broadcast through the Divisions Facebook page, DepEd Tayo Quezon.
4. All attendees to this event are requested to wear any white shirt or their previous Brigada Eskwela shirt.

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5. In connection with this annual maintenance week that showcases the spirit of volunteerism and camaraderie among stakeholders, the Division launches the Division Search for Most Conducive School Environment to recognize schools within the Schools Division of Quezon that have met the specific qualifications for fostering a premier learning atmosphere.
6. The implementation aims to achieve the following:
- a. Ensure all schools are well-prepared for the new school year by providing a clean, safe, and conducive learning environment for both learners and teachers;
 - b. Encourage active participation of stakeholders in supporting learners' reading skills development and ensuring the availability of reading resources in schools;
 - c. Organize clean-up activities and perform minor to medium repairs and maintenance work on classrooms and school grounds;
 - d. Promote volunteerism and community involvement in enhancing school facilities and resources;
 - e. Create a master list of learners along with a schedule for health assessments;
 - f. Engage stakeholders in mobilizing data-driven partnerships with the community to help address specific school needs; and
 - g. Validate essential resource data against existing DepEd records and engage the community in establishing accurate data.
7. To ensure that all individuals involved in this activity are well-informed, please be guided by the following dates and timelines:

Date	Activity
April 20, 2026	Division Coordination Meeting and Preparatory Session for 2026 Brigada Eskwela
4 th week of April or 1 st week of May 2026	District Consultative Meeting on 2026 Brigada Eskwela
May 25, 2026	Division Kick-Off Ceremonies

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	Host School: Gumaca National High School
June 15-19, 2026	District Validation: Most Conducive Learning Environment
June 22-July 3, 2026	Division Monitoring/ Desk Validation
July 13-24, 2026	Ocular Validation of the 32 finalists
3 rd or 4 th week of July 2026	Official Notification of Results through Division Memorandum
Awarding	TBA

8. The validators in the district level shall be composed of the Public Schools District Supervisor, the District Brigada Eskwela Coordinator, the District Nurse and the District DRRM Coordinator.
9. The schedule and guidelines for the Division Validation and Monitoring shall be issued in a separate memorandum.
10. Travel, food, and other incidental expenses related to this activity shall be charged against the school MOOE or other local funds, subject to the usual accounting and auditing rules and regulations.
11. Attached are the guidelines for the Search for the Most Conducive Learning Environment. These can be downloaded from this link:
<https://tinyurl.com/2026BESearch>
12. Widest dissemination of and strict compliance with this Memorandum are desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

SGODSMN/04/20/2026

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Enclosure to DM No. 0764 s. 2026

SEARCH FOR THE MOST CONDUCTIVE SCHOOL ENVIRONMENT
 VALIDATING AND SCORE SHEET

NAME OF SCHOOL: _____ SCHOOL ID: _____
 LEVEL: _____
 SCHOOL CATEGORY: () SMALL () MEDIUM () LARGE () MEGA
 SCHOOL ADDRESS: _____ DISTRICT: _____
 NAME OF SCHOOL HEAD: _____ CONTACT NUMBER: _____
 BRIGADA ESKWELA COORDINATOR: _____ CONTACT NUMBER: _____
 PSDS: _____
 TOTAL POPULATION: _____ NUMBER OF STAFF: _____ TOTAL ENROLMENT: _____

A. MOST CONDUCTIVE SCHOOL ENVIRONMENT PREPARATION EFFORT (25%)

This pertains to the preparation effort of the school to ensure cleanliness, sanitation, wash in schools, compliance to health protocols, school safety and disaster preparedness and conducive learning center

Component	Means of Verification	Score Allocation	Score
Cleanliness (School is seen with conducive environment free from all the hazardous elements which may hinder learners to have a beneficial location to study)	with pictures of the school surroundings conducive for learning	1	
	Output showing school being prepared for the coming school year	1	
	soft copy of documentation of activities	1	
	pictures of turnover activities of donations	1	
	copies of certificate of donations and acceptance, deed of donations and acceptance	1	
Sanitation (School has maintained a good health program for its learners and staff - well maintained restrooms and a good supply of water)	showed a school health program as the school prepares for the full implementation of face to face	1	
	With stocks of health kits for emergency purposes	1	
	with documentation of learners observing the minimum health protocols in school	1	
	has maintained the restrooms with good water supply	1	
	with good source of water supply	1	
Wash in School Program	1 star = 2 pts. 2 stars = 3 pts. 3 stars = 5 pts	5	

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Compliance to Health Protocols	Has file records of every learners' health status (Height, Weight, Eye test result, etc.)	2	
	Availability of health kit materials per classroom	1	
	showed a plan for weekly disinfection per classroom	1	
	has available equipment used to observe minimum health protocols (infrared and digital thermometer, pulse oximeter, thermal scanner.	1	
School Safety and Disaster Preparedness <i>(School has accomplished the requirements and guidelines to have a safe learning facility, how to manage disaster and how to educate learners about risk reduction and resilience)</i>	has an evacuation/exit plan and postings of directional signage	1	
	Posted a directory of emergency contact numbers of relevant agencies in every classroom	1	
	Staff and learners have their identification cards worn properly with the school premise	1	
	Has a database of learners with contact details of their immediate family members.	1	
	Vital school records are placed in a secured and safe location	1	
TOTAL		25	

B. MOST CONDUCTIVE SCHOOL ENVIRONMENT PARTNERSHIPS ENGAGEMENT ACTIVITIES - 25%

This pertains to the kind/impact of partnership activities which may be measured in terms of the number of learners/teaching and non-teaching personnel who benefitted from the activities, this includes the partnership activities concerning the Literacy and Numeracy Program, the School-based Feeding Program, Sports Development Program of the School

Component	Means of Verification	Score allocation	Score
<i>Partnership Involvement</i>	Action Plan and Work Plan	1	
	Compliance to Timeline	1	
	Availability of Documents as filed	1	
	Accuracy of ASP reports to DPDS, Inventory Slips and Acknowledgement Receipts	1	
	Liquidation of all expenses	1	

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<i>Engagement of all education stakeholders (present at least 2 established partners in each group)</i>	LGU (Barangay, City, Provincial, SK)	1	
	NGOs and Professional Associations	1	
	Private Sector (Corporate Foundations, Companies, etc.)	1	
	Alumni Associations	1	
	Government Agencies	1	
<i>Community and Parents Involvement</i>	has initiated school literacy and numeracy activities and interventions	2	
	has done capacity building for parents on how to implement the reading programs at home	2	
	presented a documentation of collaboration with parents and other stakeholders on the implementation of the reading program	2	
	conducted feed backing mechanisms to identify gaps and lessons learned in the implementation of the program	2	
	identified groups of partners tapped in the implementation of Aral Program	2	
	showed parents are involved in the school reading program	1	
	showed a collaboration of school and the PTA in the implementation of the programs	1	
	School Governing Council functions as part of the implementation of the program	1	
	with documentation of activities of the program's implementation	1	
	with variety of materials which are attainable to learners	1	
TOTAL		25	

C. MOST CONDUCTIVE SCHOOL ENVIRONMENT IMPACT TO SCHOOL PERFORMANCE – 25%

This pertains to impact of access, in terms of improvement of Learning Centers, impact to enrollment and participation and overall school academic performance based on the recent performance indicators (Updated School Property Inventory and National School

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Building Inventory (NSBI), BEIS/LIS Reports, SF2 and Drop-out rate, SGC/PTA Meeting, Report on Promotion and Level of Proficiency, Comparative Scores (NAT/PHIL-IRI).

Legend:

- At least 1 citation for the school from the Deped different programs it participated – 5 points*
- At least 2 citations for the school from the different Deped programs it participated – 10 points*
- At least 3 citations for the school from the different Deped Programs it participated – 15 points*
- At least 4 citations for the school from the different Deped Programs it participated – 20 points*
- 5 more citations for the school from the different Deped Programs it participated – 25 points*

SCORE

D. SCHOOL GENERATED RESOURCES – 15%

This pertains to the resources generated in realizing a most conducive environment school . This shall be based on the prevailing market value of the items donated and shall reflect the equivalent of the volunteer man hours generated from the partnership activities.

ELEMENTARY				SECONDARY			
Category	Resource Generated		No. of Points	Category	Resource Generated		No. of Points
Small School (9 teachers or less)	99,999 and below	9,999 and below	5	Small School (15 teachers and below)	99,999 and below	9,999 and below	5
		10,000 - 49,999	7			10,000 - 49,999	7
		50,000 to 99,999	12			50,000 to 99,999	12
		100,000 and above	15			100,000 and above	15
Medium School (10-29 teachers)	100,000 – 299,999	99,999 and below	5	Medium School (16-30 teachers)	100,000 – 299,999	99,999 and below	5
		100,000 - 199,999	7			100,000 - 199,999	7
		200,000 - 299,998	12			200,000 - 299,998	12
		299,999 and above	15			299,999 and above	15
Large School (30-50 teachers)	300,000 – 499,000	299,999 and below	5	Large School (31-75 teachers)	300,000 – 999,999	299,999 and below	5
		300,000 - 399,999	7			300,000 - 599,999	7

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		400,000 - 499,998	12			600,000 - 999,998	12
		499,999 and above	15			999,999 and above	15
Mega School (51 and above teachers)	500,000 and above	299,999 and below	5	Mega School (75 teachers and above)	1,000,000 & above	499,999 and below	5
		300,000 - 499,999	7			500,000 - 999,999	7
		500,000 - 1,000,000	12			1,000,000 - 1,999,999	12
		1,000,000 and above	15			2,000,000 and above	15

SCORE

E. DOCUMENTARY EVIDENCES OF PARTNERSHIP – 10%

This shall reflect the impact of Adopt-a-School Program in terms of community participation and level of awareness on education programs. This shall also include the response of the community to volunteer to Literacy and Numeracy Program, the School-based Feeding Program and the Sports Development Program of the School

Component	Means of Verification	Score allocation	Score
<i>Engagement of partners in the provision, delivery, retrieval and assessment in the blended learning system of the school</i>	presented letter of intent and engagements of partners	2	
	presented documentation of activities with partners	2	
	showed copies of certificate of donations and acceptance, deed of donations and acceptance and MOU/MOA	2	
	showed inventory of stocks and list of donations	2	
	presented the list of attendees/volunteers with specific groupings	2	
TOTAL		10	

TOTAL SCORE	
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Monitored and Validated by:

Validator 1

Validator 2

Validator 3

Validator 4

Validator 5

DATE: _____

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